

Committee Terms of Reference

Report of the Chief Fire Officer

For further information about this report please contact Simon Hardiman, Chief Fire Officer, on 01743 260204 or Germaine Worker, Head of Human Resources and Administration, on 01743 260210.

1 Purpose of Report

This report asks Members to consider the Terms of Reference of the Standards, Audit and Performance Committee, following the annual review conducted by officers.

2 Recommendations

The Standards, Audit and Performance Committee is asked to review its Terms of Reference, as set out at the Appendix to the report, and make recommendations for any necessary amendments, to the Fire Authority for agreement.

3 Background

The Standards, Audit and Performance Committee reviews its Terms of Reference annually and this action is included in the Committee's Work Plan.

The current Terms of Reference are attached as an appendix to this report.

4 Proposed Amendments

Having carried out a review of the Committee's Terms of Reference, Officers propose changes as marked on the appendix to the report. **In the appendix, deletions are indicated by strikethrough, while additions are emphasized in bold italics.**

The Committee is, however, able to review its Terms of Reference, which are attached at the Appendix to the report, and recommend any amendments that it considers necessary to the Fire Authority for agreement.

5 Financial Implications

There are no direct financial implications resulting from this report. There may, however, be financial implications associated with some of the responsibilities listed, for which individual reports will be brought to the Committee as necessary.

6 Legal Comment

Any proposed changes to the Committee's Terms of Reference must be approved at a meeting of the full Fire Authority.

7 Initial Impact Assessment

This report merely proposes changes to the constitutional framework within which the Standards, Audit and Performance Committee functions. An Initial Impact Assessment is not, therefore, required.

8 Equality Impact Assessment

Officers have considered the Service's Brigade Order on Equality Impact Assessments (Human Resources 5 Part 2) and have decided that there are no discriminatory practices or differential impacts upon specific groups arising from this report. An Initial Equality Impact Assessment is not, therefore, required.

9 Appendix

Standards, Audit and Performance Committee Draft Terms of Reference

10 Background Papers

There are no background papers associated with this report.